

***Integrated Earth Observation System
ad hoc Intergovernmental Group on Earth Observations (GEO)***

Formerly known as the Intergovernmental Ad Hoc Working Group

Inaugural Meeting

1-2 August 2003

*The Rotunda Ballroom
Ronald Reagan Building and International Trade Center
1300 Pennsylvania Avenue, NW
Washington, DC, USA*

Agenda

Friday, 1 August 2003

9:00 Welcome and Opening Remarks

Chairman *Pro Tem*: Dr. Kathie L. Olsen, Associate Director for Science,
White House Office of Science and Technology Policy

9:10 Adoption of the Agenda

Chairman *Pro Tem*: Dr. Kathie L. Olsen
Review and endorse the agenda.

Expected result:

- Formal adoption of the agenda.

9:15 Election of Co-Chairs

Chairman *Pro Tem*: Dr. Kathie Olsen

Expected results:

- Election of the GEO Co-Chairs;
- Chairmanship of meeting changes to Co-Chairs.

9:25 Presentation and Discussion of the Terms of Reference

Co-Chairs: To be Determined

During this portion of the meeting, participants will review and reach agreement on the Terms of Reference.

Expected result:

- Agreement on the Terms of Reference

10:15 Break

10:45 Presentation and Discussion of the Discussion Paper on the Framework Document

Discussion Leader: Ghassem Asrar, Associate Administrator for Earth Science, National Aeronautic and Space Administration

To facilitate the development of a 10-year implementation plan for a comprehensive coordinated Earth observation system, a framework document will be presented for discussion.

Expected result:

- Agreement on the fundamental elements of the 10-year plan.

12:30 Luncheon Program (Horizon Ballroom)

Advancing Integrated Earth Observations

Speaker: Japanese Ministry of Education, Culture, Sports, Science and Technology

As a way of adding to the GEO discussions, this talk will highlight 2-3 successful examples of integrated *in situ*, airborne, and satellite observations and related critical applications (e.g., natural hazards).

2:00 Presentation and Discussion of a draft Framework Outline

Discussion Leader: Gregory W. Withee, Assistant Administrator for Satellite and Information Services

A prospectus of a draft Framework Outline will be presented. The prospectus will address purpose, general description, audience, topics to be addressed, plan structure, review strategy and schedule.

Expected result:

- Agreement on the purpose, general description, structure and schedule of the draft Framework Outline.

3:00 Break

3:30 Work Plan and Schedule

Discussion: Conrad Lautenbacher, Under Secretary of Commerce for Oceans and Atmosphere

The work plan and schedule will address a strategy for providing a Framework by Spring of 2004. Participants will also discuss an approach for the 10-year implementation plan.

Expected results:

- Agreement on an eight-month work plan and schedule to produce the Framework by Spring of 2004.
- Agreement on an approach to further define and develop a framework and a 10-year implementation plan.

5:00 Summary Discussion

GEO Co-Chairs: To be Determined
The GEO Secretariat will summarize the discussions and present the schedule and actions.

Expected result:

- Review of decisions, actions, and outstanding issues.

5:20 Concluding Remarks

GEO Co-Chairs: To be Determined

5:30 Adjourn

Agenda

Saturday, 2 August 2003

9:00 Opening Remarks

GEO Co-Chairs: To be Determined

9:10 Priorities and Contributions

Discussion Leader: Jean-Francois Minster, Chief Executive Officer, French Research Institute for Exploitation of the Sea

This portion of the agenda will be devoted to engaging participants in a roundtable discussion of national and regional priorities and contributions for an integrated Earth observation system.

Expected result:

- Initial listing of national and regional priorities and contributions.

10:00 Break

10:30 Strategy for Developing Country Focus

Discussion Leader: Central American Commission for the Environment and Development

This discussion will address strategies to improve observing systems in developing countries and to advance the capacity building of local scientific expertise.

Expected result:

- Identification of considerations and elements of a strategy

11:30 Summary Session and Conclusions

GEO Co-Chairs: To be Determined.

Expected result:

- Identification of next steps

12:00 Adjourn